

## **Resolution 23-01**

### **Approval of ITA and OJT Policy Changes**

**Whereas**, Individual Training Agreement (ITA) and On-the-Job Training (OJT) funding cap limits need to be modified on a consistent basis to allow for the LWDA to provide the best services to our customers, and

**Whereas**, to keep the ITA and OJT policies and procedures current and without the need for constant changes, and

**Whereas**, the Jefferson-Lewis Workforce Development Board routinely reviews and updates ITA and OJT cap limits, minimum wages that an employer must pay to qualify for OJTs, and skills upgrade wage requirements.

**Therefore, be it resolved that** the Jefferson-Lewis Workforce Development Board hereby approves the Updates to the On-the-Job Training Policy and Procedures dated September 21, 2023